



“Arts on the Perquimans”
8th Annual Arts & Crafts Show
Oct 6, 2018

- **SET UP:** Preferably between 2:00–4:00 on Friday, October 5, 2018. Or, you may set up Saturday, October 6, 2018 between 8:00am – 10:00am.
- **BREAK DOWN:** No vendor shall begin breaking down or packing up their space before 4:00 pm
- **LOADING AND PARKING:** Vendors will need to park to the rear of the building. You may unload at the two rear doors into the gym as quickly as possible and then park further away from the building. There will be people there to direct you. Remember to be courteous to others as there will be some who will be waiting to unload after you.
- **ADVERTISERS OR SPONSORS:** Ads may be submitted either as a hard copy (business card) or digitally. If submitting digitally, it must be camera ready and in correct size format. Please forward ad to brendatkins@gmail.com by the **DEADLINE: August 1st**, Attach your business card to the “Program Ad Application” form with your “Vendor Registration Form”.
- **REFUNDS:** There will be no refunds.
- **ELIGIBILITY:** All vendors’ works will be juried. We reserve the right to remove any vendor’s works from the event if it is determined that they have not conformed to the rules and regulations of the contract. We reserve the right to limit the number of artists within each media type.
- **SPACE SPECIFICATIONS:** Inside spaces are 8’ x 9’ depending on the location in the facility. Space assignments will be assigned in accordance with the best interest of the event for which management reserves sole discretion. More than one space may be rented by a vendor. Outside spaces are 10 x 10.
- **CREDIT CARD SALES:** Wi-Fi will be available for vendors use at no cost.
- **DIRECTIONS:**

Driving south on Rt 17...go over the Perquimans Bridge and at the **first** stop light, turn left onto Harvey Point Road. Travel approx... 1 mile and turn left onto Commerce Road. (Planters Ridge is directly across the street). Go to the end and turn right onto Granby Street. The recreation center is located at the end of the street.

Driving north on Rt 17... turn right onto Harvey Point Road. Then follow the above directions. **LOOK FOR THE BALLOONS!!**

We do not anticipate any problems and make these rules to remain efficient and to ensure a successful show. We look forward to seeing old friends once again and meeting some new ones!

If you have any questions, please call Nora Crouch, chairperson, at 757-404-5272 or email her at nora@design5272.com

We look forward to seeing you at the show!

Please be advised that this is a handmade, handcrafted show.